

Appendix A Energized Electrical Work Permit

Part I: To be completed by the Zone Manager, Building Operations Manager or Assistant Vice Chancellor for Facilities			
Description of Circuit & Equipment:	Job Location:		
Description of Work to Be Done:			
Justification of why the circuit cannot be de-energized or the work delayed until the next scheduled outage:			
<i>Name</i>	<i>Title</i>	<i>Signature</i>	<i>Date</i>
Part II: To be completed by the qualified person(s) completing the work			Check when Complete
(1) Detailed description of procedure to be used in performing the above work:			
(2) Description of safe work practices to be employed:			
(3) Voltage exposure (shock hazard analysis):			
(4) Determination of shock protection boundaries:			
(5) Results of flash hazard analysis:			
(6) Determination of flash protection boundaries:			
(7) PPE required to safely perform the task:			
(8) Method used to restrict access to the work area:			
(9) Do you agree the above work can be done safely? YES (proceed to Part III) NO (return to requestor)			
Qualified Person(s): _____ Date: _____			
Qualified Person(s): _____ Date: _____			
Qualified Person(s): _____ Date: _____			
Part III: To be completed by members of Electrical Safety Committee			
Approvals To Perform The Work While Electrically Energized:			
Name	Job Title	Date	
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	